

Start your career at an internationally operating company!

Gemco International BV (Eindhoven area) is looking for a **Purchase & Logistics Coordinator** | 40 hours per week

Would you like to work on international projects with a wide variety of processes and products, in a small, results-driven team? A place where your opinion truly matters, where you can learn from experienced colleagues, where you'll be given real responsibility, and where you'll have the opportunity to travel abroad?

Then we are looking for you!

About us

Gemco International BV is a global leader in designing and equipping maintenance workshops, warehouses, and technical schools. We work on a project basis and provide a wide range of machines, tools, and equipment for maintenance, technical education, and related purposes. Our clients include industrial contractors as well as governments, and we deliver projects worldwide. We offer our customers complete solutions, from design and delivery to commissioning and on-site training.

See www.gemco-international.nl

At Gemco International, we provide a challenging environment where the talents and skills of our professionals can develop to their full potential. Personal responsibility and individual freedom are key values for us.

Due to the growth of our activities, we are looking for a:

PURCHASE & LOGISTICS COORDINATOR

40 hours a week

Broad (entry-level) position for a (technical) bachelor in an international setting

Within our project organization, different roles come together: from preparing offers and tenders to purchasing, logistics, project management, and on-site installation. Often, several roles are combined within a single position. This means you will gain broad experience to many aspects of our organization—both in sales and in project execution.

Projects typically take between 3 and 18 months, and we manage around 4 to 10 projects per year. Our international projects can have a value of up to approx. €7 million each. Every project, client, and country requires a specific approach.

The role: Purchase & Logistics Coordinator

For each project, hundreds of products must be purchased and inspected, packaged, and transported with the correct project-, transport- and export documents.

These products range from machines, instruments, and tools for maintaining valves, pumps, compressors, and other process components, to furniture and storage facilities. We also supply complete setups for technical training classrooms.

The Purchase & Logistics Coordinator (PLC) assists in the procurement of these products and is therefore jointly responsible for the goods specifications drawn up, the realization of the project budget, and the overall planning.

The purchaser handles negotiations and final orders, while you coordinate the purchasing process: liaising with suppliers and customers to make sure goods are available at the right place and time. You will also handle inspections, logistics, and the preparation of reporting and export documents.

We work with a logistics service provider where products are temporarily stored, packed, and documented. To ensure smooth operations, you will be in frequent contact with their staff and occasionally visit their facilities to check whether products meet specifications and are properly packed.

To safeguard project quality, you will regularly visit (mostly international) suppliers and customers for inspections and approvals.

Finally, you will support our site engineers with logistical activities on project sites worldwide.

Profile

- A completed (technical) bachelor's degree, e.g. in industrial engineering, business engineering, or logistics
- Affinity with technology
- Starter or a few years of work experience (we'll train you on the job!)
- Good command of English (our project language)
- Solid Excel skills
- Willingness to travel internationally, sometimes short trips and sometimes up to one or two weeks
- We expect all our employees to score positively on: teamwork, customer orientation, planning & organization, flexibility, eagerness to learn, and communication skills

What we offer

- Discover the world while building your career!
- Excellent salary and benefits. Depending on education and experience: €2,800 – €3,500 gross per month (full-time), with good growth potential
- Travel allowance, pension scheme, 28 vacation days per year, full coverage of all international travel costs, net allowance during stays abroad, profit-sharing scheme, laptop, and mobile phone
- An international environment with an open and supportive atmosphere
- A broad role within an enthusiastic and results-oriented team, including social gatherings and outings
- A high level of independence and responsibility
- A position with direct impact on project results
- Hybrid working is possible—or you are welcome at the office every day
- Plenty of challenges, both locally and internationally!

More information

If you would like to know more about this position, please contact Maikel Swinkels, Operations Manager (+31 40 2.643.684) or Monique Westendorp, HR Manager (+31 40 2.643.626)

Also check our website: www.gemco-international.nl

Apply

Please send your CV to Monique.westendorp@gemco.nl.

We are looking forward hearing from you!